

**BREVARD COUNTY YOUTH FOOTBALL AND
CHEERLEADING ASSOCIATION
2014 BY-LAWS**

**Article I
Name**

- 1.1 The organization shall be known as the Brevard County Youth Football and Cheerleading Association (BCYFCA).

**Article II
Objective**

- 2.1 The specific and primary purpose of the BCYFCA is to organize the orderly participation of the various BCYFCA member organizations in league play and cheer competition.
- 2.2 The general purposes for which this organization is formed are:
- 2.2.1 To foster appreciation of athletic competition among the youth of Brevard County, Florida, and adjacent communities by establishing and improving competitive sports programs.
- 2.2.2 To teach good sportsmanship.
- 2.2.3 To nurture the ideals held in high esteem in the athletic community, including general participation of youth in sports as only one facet of the development and well being of an individual.
- 2.3 The BCYFCA is operated exclusively for the benefit of the youth of the member organizations and adjacent communities and for other non-profit purposes, and no part of any net earnings shall inure to the benefit of any member, director, or officer.

**Article III
Board of Directors**

- 3.1 General
- 3.1.1 The BCYFCA Board of Directors (BOD) will consist of an Administrative Branch and an Executive Branch.
- 3.1.2 The BCYFCA BOD will govern all league matters. All decisions will be made by majority vote by the Executive and Administrative Branch.
- 3.1.2.1 The BCYFCA President will determine the issues that will be voted on by League Presidents only.
- 3.1.3 In the event of a vacancy of the presidency, the Senior Vice-President will assume the responsibilities of the President until an election meeting of the BOD is held to elect a president from the Board of Directors. The newly elected President will serve for the remainder of that term.

- 3.1.4 Other vacancies in the Administrative Branch of the BOD will be filled by Presidential appointment subjects to approval at the next BOD meeting. The newly appointed officer(s) will hold office for the remainder of that term.

3.2 *Administrative Branch*

- 3.2.1 The Administrative Branch of the BCYFCA BOD will consist of a President, Senior Vice-President, Vice-President of Cheer, Secretary, Treasurer and North and South Area Tackle, North and South Area Cheer and North and South Area Flag Agents.
- 3.2.2 Each officer on the Administrative Branch of the BCYFCA BOD will be elected by the Executive Branch during the last BOD meeting in December, and will serve a two-year term.
- 3.2.2.1 Anyone interested in becoming a nominee for a position on the Administrative Branch of the BCYFCA BOD will submit in writing the position and give a brief statement of their qualifications one month prior to elections. Any nominee that is not present for elections shall have their nomination considered null and void.
- 3.2.2.2 Nominees for BCYFCA President must have been President of a member organization at least one full year prior to being nominated for the BCYFCA President position. The BCYFCA President cannot be an active/current President of a member organization.
- 3.2.3 The responsibility of the Administrative Branch will be to:
- 3.2.3.1 Manage the day-to-day activities of the BCYFCA.
- 3.2.3.2 Make decisions on behalf of the BCYFCA in all matters that do not require a vote of the Executive Branch.
- 3.2.3.3 Enforce the rules and regulations of the association in accordance with the By-Laws and applicable sports rules and regulations.
- 3.2.3.4 Administer disciplinary actions on behalf of the BCYFCA BOD against its member organization's players, coaches, board members or spectators, as applicable.
- 3.2.3.5 Administrative Board will have voting rights on all issues, unless otherwise determined by §3.1.2.1. One (1) vote per member. Higher seat's vote supersedes the lower seat vote when an individual holds two seats, excluding the County President when tie requires vote.
- 3.2.4 The Administrative Branch of the BCYFCA BOD will adhere to and enforce all by-laws set further. Any member organization that fails to adhere to any and BOD by-laws will be subject to a noncompliance fee of \$25.00 for the first infraction, \$50.00 for the second infraction, and \$100.00 for each additional infraction. Until the member organization has paid BOD non-compliance fees, the member organization's voting privileges will be suspended.

3.3 *Executive Branch*

- 3.3.1 The Executive Branch of the BCYFCA BOD will consist of the highest elected official of each member organization.
- 3.3.2 Each member of the Executive Branch will have one vote in BOD matters brought before the BCYFCA BOD.
- 3.3.3 The responsibilities of the Executive Branch of the BCYFCA BOD will be to enforce the current BCYFCA by-laws and to vote whenever the by-laws require, or whenever an exception to the by-laws or the sports rules and regulations is being considered.

3.4 *Duties of Officers*

- 3.4.1 It is the responsibility of BOD officers to attend BOD board meetings and BCYFCA functions. If an officer cannot attend a Board Meeting or BCYFCA function it is their responsibility to send a representative in their place.
- 3.4.2 Any member organization that is not represented at regular communicated BCYFCA BOD, Tackle, Flag and Cheer meeting by their highest-ranking official, or designated representative, will be subject to a nonparticipation fee of \$25.00 for the first missed meeting, \$50.00 for the second missed meeting, and \$100.00 for each subsequent missed meeting for the remainder of the season. Until the member organization has paid BOD non-participation fees, the member organization's voting privileges are suspended.
- 3.4.3 Any member of the BCYFCA BOD that misses three (3) meetings or BCYFCA functions without being excused or sending a representative in their place BOD be removed from the BCYFCA BOD except as noted in 3.4.2 and on a case by case basis only.
- 3.4.4 Additional penalties for member organizations that continually fail to attend regularly scheduled BCYFCA BOD meetings may include forfeiture of regular season home games, jamborees, and post-season games.
- 3.4.5 It is the responsibility of BOD officers to act in accordance with the BCYFCA guidelines and to demonstrate professionalism and good sportsmanship at all BCYFCA sanctioned events.
- 3.4.6 *President*
 - 3.4.6.1 The BCYFCA President will conduct the affairs of the BCYFCA and execute the policies established by the BOD.
 - 3.4.6.2 The BCYFCA President will assure the conduct of the BCYFCA member organizations is in strict conformity to these by-laws.
 - 3.4.6.3 The BCYFCA President will designate those persons authorized to purchase and execute contracts on behalf of the BCYFCA.
 - 3.4.6.4 The BCYFCA President will investigate irregularities and conditions detrimental to the BCYFCA and its objectives, and to report these

irregularities or conditions to the BOD as circumstances warrant.

- 3.4.6.5 The BCYFCA President will establish a calendar of events and schedule all major BCYFCA activities, for tackle football, flag football and cheerleading.
- 3.4.6.6 The BCYFCA President will review certification schedules of all member organizations and validate compliance to the equipment certification requirements.
- 3.4.6.7 The BCYFCA President will coordinate, through the applicable Sports Officials Organization(s), a schedule of certified referees for all tackle football games.
- 3.4.6.8 The BCYFCA President will coordinate an annual meeting of the BCYFCA member organization's tackle football coaches to present changes to the High School Football Rules.
- 3.4.6.9 Appoint all necessary committees.

3.4.7 ***Senior Vice-President***

- 3.4.7.1 In case of the absence of the President, the BCYFCA Senior Vice-President will perform the duties of the President.
- 3.4.7.2 The Senior Vice-President will assist the President in the conduct and affairs of the BCYFCA.
- 3.4.7.3 The BCYFCA Senior Vice-President will be an ex-officio member for all committees.
- 3.4.7.4 Vote on all issues brought before the BCYFCA. Higher seat prevails. If a separate League/Organization Presidential seat is held, then that vote will take the place of a vote of the County Senior Vice-President position.
- 3.4.7.5 The BCYFCA Senior Vice President will investigate all complaints, suspensions and ejections regarding football operation on all member organization, coaches, players and spectators. Give a recommendation to the BCYFCA President for any disciplinary action against any member organization, coach, player or spectator and request any additional meeting to be held for further disciplinary action.

3.4.8 ***Vice-President of Cheer***

- 3.4.8.1 Responsible for coordinating monthly meetings with the Cheer Agents from each member organization.
- 3.4.8.2 Responsible for coordinating and organizing the BCYFCA Cheer competition.
- 3.4.8.3 Attend and supervise the verifications at the annual cheerleading competition for each division.
- 3.4.8.4 The BCYFCA Vice-President of Cheer will be an ex-officio member for all

committees.

3.4.8.5 Vote on all issues brought before the BCYFCA. Higher seat prevails. If a separate League/Organization Presidential seat is held, then that vote will take the place of a vote of the County Vice President of Cheer Position.

3.4.8.6 The BCYFCA Vice President of Cheer will investigate all complaints, suspensions and ejections regarding cheer operation on all member organization, coaches, players and spectators. Give a recommendation to the BCYFCA President for any disciplinary action against any member organization, coach, player or spectator and request any additional meeting to be held for further disciplinary action.

3.4.9 ***Secretary***

3.4.9.1 Record the activities of the BCYFCA, maintain appropriate files, mailing lists, and necessary records.

3.4.9.2 Maintain a directory of the BOD members and committee members.

3.4.9.3 Keep minutes of the BOD meetings, and make copies of the minutes available to BOD members.

3.4.9.4 Maintain active players of all BCYFCA teams and make copies of the officials available to BOD members.

3.4.9.5 Maintain copies of proof of insurance of each member organization.

3.4.9.6 Maintain copies of each member organization's equipment certifications.

3.4.9.7 Maintain copies of each member organization's By-Laws and BOD's (with contact information) on file for the current season.

3.4.9.8 Notify all BCYFCA BOD members one-week prior of regular scheduled BOD meetings.

3.4.9.9 Vote on all issues brought before the BCYFCA. Higher seat prevails. If a Presidential seat is held, then that vote will take the place of a vote of the Secretary Position.

3.4.10 ***Treasurer***

3.4.10.1 Receive and deposit all monies in a depository approved by the BOD.

3.4.10.2 Deposit monies received within five (5) working days following receipt.

3.4.10.3 Keep records for billing, receipt and disbursement of all monies of BCYFCA by board approval for each sport and general fund.

3.4.10.4 File any and all City, State, and/or Federal Tax Statements in a timely manner. (Federal form 990 filed by May 15th)

- 3.4.10.5 Prepare and present a financial statement for each BCYFCA BOD meeting.
- 3.4.10.6 Maintain any and all receipt books and/or other financial documentation for the BCYFCA.
- 3.4.10.7 Vote on all issues brought before the BCYFCA. Higher seat prevails. If a Presidential seat is held, then that vote will take the place of a vote of the Treasurer Position.

3.4.11 *Public Relations Officer*

- 3.4.11.1 Maintain the official BCYFCA web site and ensure that all registration fees for the web site are paid.
- 3.4.11.2 Maintain a current regular season schedule and calendar of events posted on the BCYFCA web site including post-season playoff schedules and results, as necessary.
- 3.4.11.3 Update the BCYFCA web site with the win-loss results for each game played during the regular season and playoff games.
- 3.4.11.4 Submit league standings and weekly win-loss reports to local newspapers and radio stations.
- 3.4.11.5 Submit results of the annual cheerleading competition to local newspapers and radio stations.

3.4.12 *Area Tackle Agents*

- 3.4.12.1 Maintain a list of all tackle football coaches (including telephone numbers) for their respective jurisdictions.
- 3.4.12.2 Supervise the annual player verifications.
- 3.4.12.3 Attend and supervise the player weigh-ins at the annual Super Bowl competition for each division.
- 3.4.12.4 Resolve weekly weigh-in and disputes throughout the regular season and for postseason games. A summary of all weigh-in and disputes must be reported to the BCYFCA BOD at the next regular scheduled BOD meeting.
- 3.4.12.5 Vote on all issues brought before the BCYFCA. Higher seat prevails. If a Presidential seat is held, then that vote will take the place of a vote of the Area Tackle Agent Position.

3.4.13 *Area Flag Agents*

- 3.4.13.1 Maintain a list of all flag football coaches (including telephone numbers) for their respective jurisdictions.
- 3.4.13.2 Supervise the annual player verifications.

- 3.4.13.3 Attend and supervise the player verifications at the annual Super Bowl competition.
- 3.4.13.4 Vote on all issues brought before the BCYFCA. Higher seat prevails. If a Presidential seat is held, then that vote will take the place of a vote of the Area Flag Agent Position.

3.4.14 *Area Cheer Agents*

- 3.4.14.1 Maintain a list of all cheerleading coaches (including telephone numbers) for their respective jurisdictions.
- 3.4.14.2 Supervise the annual player verifications.
- 3.4.14.3 Assist and validate the judge's scorecards and calculations at the annual cheerleading competition. Attend and supervise monthly Cheer Coordinator meetings.
- 3.4.14.5 Vote on all issues brought before the BCYFCA. Higher seat prevails. If a Presidential seat is held, then that vote will take the place of a vote of the Area Cheer Agent Position.

Article IV By-Laws

- 4.1 These by-laws shall govern, and when rules of order are not covered then it will revert to the Robert's Rules of Order.
- 4.2 Amendments to the by-laws may be made at any regular meeting of the BCYFCA BOD, from Jan 1st thru July 1st provided amendments.
- 4.3 Amendments to the by-laws must be approved by a majority vote of the BCYFCA Board.

Article V Fiscal Year

- 5.1 For the purpose of reporting all assets of the BCYFCA, the fiscal year shall begin January 1st, of each year and end December 31st, of the same year.

Article VI Membership

- 6.1 Each member organization must provide, as a minimum, the following:
 - 6.1.1 A safe, suitable playing field, 54 yards wide by 120 yards long, consisting of a 100-yard playing field and two 10-yard end zones.
 - 6.1.2 Each field will have two goal posts, one at each end zone, a working scoreboard with a clock and lights for night games.
- 6.2 Each individual BCYFCA member organization, after meeting league requirements, is represented in the BCYFCA by their highest-ranking elected official.

- 6.3 Any organization wishing to become a BCYFCA member must present a written request to the BCYFCA President outlining their qualifications and agree to abide by the BCYFCA by-laws as described herein.
- 6.4 Petitions for membership must be accompanied by a certified check or money order made payable to the BCYFCA in the amount of \$100. Application fees are non-refundable if denied into the BCYFCA league.
- 6.5 The BCYFCA President, or BOD member(s) appointed by him, shall inspect the petitioning organization's facilities and report their findings to the BCYFCA BOD.
- 6.6 Acceptance of an applicant for membership requires a majority favorable vote by the BCYFCA BOD.
- 6.7 Each Member Organization must be County or City sanctioned, if required by jurisdiction.
- 6.8 Each Member Organization must be incorporated by the State of Florida.
- 6.9 Any organization joining the BCYFCA will have one (1) year probation.

Article VII
Structure

- 7.1 BCYFCA member organizations will be grouped into North Area and South Area for all three sports.
 - 7.1.1 The North Area: Melbourne, Suntree/Viera, Titusville, Port St. John, Merritt Island, and Rockledge.
 - 7.1.2 The South Area: Treasure Coast, South Beaches, Palm Bay, Bayside, West Melbourne, and Sebastian.

Article VIII
Dues and Fees

- 8.1 Annual membership fees are determined by the BCYFCA Board of Directors at the first official BOD by the May meeting of the fiscal year and dues are payable prior to August Verification meeting.
- 8.2 Member organizations that commit a team/squad to division play, and then withdraw the team/squad from league play or cheer competition will be subject to a \$250.00 cancellation penalty for each team/squad removed.
- 8.3 All teams that do not notify the BCYFCA president and league president of the opposing team within 48 hours that their field is not available will be subjected to a fine not to exceed \$250.00 for the first and second offense. All other offenses will result in a disqualification by that league.
- 8.4 Any member organization team/squad that withdraws from league play or cheer competition cannot re-enter league play or cheer competition for the remainder of the current season.

- 8.5 All Member Organizations must remit their Annual Membership Fee by the August Verification meeting in order to be eligible for participation in any BCYFCA sponsored event

Article IX
Meetings

- 9.1 The BCYFCA BOD will meet to elect the BOD officers for the upcoming term in December. Newly elected officers will commence their two-year term at the next BOD meeting in January.
- 9.2 As a minimum, the BCYFCA BOD will meet monthly throughout the year. Additional meetings may be called at the order of the BCYFCA President as determined by the Administrative Branch.
- 9.3 An annual Team Committal Meeting will be scheduled in July and may be included as part of the agenda of a regularly scheduled BCYFCA BOD meeting.
- 9.4 An annual verification meeting will be scheduled after the team committal meeting and before the first official game of the regular season.
- 9.5 The BCYFCA BOD will meet to review the Sports Rules and Regulations in February and March.
- 9.6 A special meeting of the BCYFCA BOD may be called by petition of six (6) members of the Executive Branch of the BOD. Meetings shall be announced by publication and must be made at least five working days prior to the scheduled meeting.
- 9.7 An appeals meeting of the BOD may be called by any member of the Executive Branch by notifying the BCYFCA President with an explanation of the request. The BCYFCA President will confer with the Administrative Branch of the BCYFCA BOD to determine if justification exists to convene an appeals meeting of the BOD. The President is responsible for notifying the board member requesting the appeals meeting of the decision. If at all possible, resolution should be without convening an appeals meeting.
- 9.8 The BCYFCA President will schedule additional meetings as necessary.
- 9.9 Once a decision is made it is final until next season.

Article X
Committees

- 10.1 The BCYFCA may have the following committees appointed by the President:
- 10.1.1 By-Laws Committee (the BOD shall serve in the absence of a committee)
- 10.1.2 Scheduling Committee(s)
- 10.1.3 Sports Guideline Committee (an independent committee may be assigned for each sport)
- 10.1.4 Rules Committee
- 10.1.5 Special Events Committee (Super Bowl, Cheer Competition, All-Star Game, Annual

Cheer Camp, etc.)

10.1.6 Referee Committee

- 10.2 Each committee will consist of not less than four (4) members and must consist of at least two (2) members of the Administrative Branch.
- 10.3 Committee chairpersons are to be designated by the BCYFCA President.
- 10.4 The members of these standing committees are responsible to the BCYFCA BOD for the activity and function of said committee.
- 10.5 The BCYFCA Senior Vice-President and Vice President of Cheer are ex-officio members of all committees.

Article XI **Scheduling**

- 11.1 A committee comprised of the BCYFCA President, Senior Vice-President, and Area Tackle Football Agents will be responsible for creating the season schedule for tackle football. The schedule must be submitted to the BOD no later than two weeks prior to the official opening game date for review and approval.
- 11.2 A committee comprised of the BCYFCA President, Senior Vice-President, and Flag Football Agents will be responsible for creating the season schedule for flag football. The schedule must be submitted to the BOD no later than two weeks prior to the official opening game date for review and approval.
- 11.3 Member organizations that have not paid their annual membership fee by the August Verification meeting will not be scheduled any games.
- 11.4 All games are to be played as scheduled unless otherwise postponed or rescheduled by agreement of the member organizations involved and with the approval of the BCYFCA President. If the changes are made at least one week prior to the affected dates, the BCYFCA President will provide a written revised schedule to the Executive Branch.
- 11.5 Every attempt will be made to avoid scheduling games during the regular season involving two teams from the same city.

Article XII **Teams and Squads**

- 12.1 Football teams will be divided into divisions based on player age as defined in the BCYFCA Tackle Football Rules and Regulations and the BCYFCA Flag Football Rules and Regulations.
- 12.2 Cheerleading squads will be divided into divisions based on age as defined in the BCYFCA Cheerleading Rules and Regulations.
- 12.3 The BCYFCA BOD prior to the annual team committal meeting must approve requests for BCYFCA member organizations to commit more than one team/squad in any one division. The maximum number of teams allowed is 7 which is only 1 team per division.

Article XII
Player/Cheerleader Verifications and Check-Ins

- 13.1 Proposed player and cheerleaders will be verified at the annual verification meeting. The name must be typed on official roster at this meeting. Hand written names on Rosters are only accepted after the date of this meeting.
- 13.2 During the regular season, and throughout post-season play and competitions, players will be validated in accordance with the respective sports rules and regulations to determine eligibility.
- 13.3 Any attempt to falsify player rosters, cheer rosters, player cards, and/or birth certificates will result in immediate re-qualification of the team/squad, which will be reviewed by the Senior Vice-Presidents and the Vice-President of Cheer. Any offense will also result in suspension of the head coach of the team/squad committing the offense. Punishment for offense:
- 1st offense: \$500.00 fine to organization; with suspending of coaches of up to 1 year on a case by case.
- 2nd offense: \$500.00 fine to organization; Coach – 1 year ban from BCYFCA (not the remainder of the season or year, but 1 full year); Organization to be put on 1 year probation and possible county vote to ban association from BCYFCA.
- 13.4 The official's who are allowed to sign all player cards and rosters are the President, Senior Vice-President and Cheer, Player Agent, Flag Agent and Cheer Agent. If player cards and rosters are not verified the child will not play or cheer for the upcoming game.

Article XIV
ID Cards

- 14.1 Each tackle football player, cheerleader, flag player, head coach, assistant coach, and team support are required to have a laminated BCYFCA identification card with a recent photo that will be provided by the individual leagues.
- 14.2 All player and cheer ID cards must be completed and certified by the BCYFCA member organization representative prior to the start of the regular season.
- 14.3 Certification of player and cheer ID cards is only given after age verification by a copy of an original birth certificate with a seal of a state or country, or a passport issued by a government agency. A copy of the certification is to be maintained by the BCYFCA member organization.
- 14.4 The laminated player and cheer ID cards are to be kept by the player/cheerleader's head coach along with a copy of the official and a copy of the birth certificate for use at check-ins and/or verifications.
- 14.5 All player and cheer ID card information must match the official roster. Any incorrect information such as wrong jersey numbers or wrong player's picture will be grounds for player ineligibility.
- 14.6 Any tampering with BCYFCA ID cards in an attempt to circumvent the spirit of this rule shall result in immediate suspension of the coach and forfeiture of the game or games involved, or

forfeiture of eligibility in the annual cheer competition.

14.7 Tackle football age limits will be established and enforced in accordance with the age limits defined in the BCYFCA Tackle Football Rules and Regulations.

Article XV
Player/Cheerleader Registrations

15.1 All BCYFCA member organizations will hold registration for tackle and flag football teams and cheer squads prior to verification of the official rosters at the annual verification meeting. Any registration after this time will be considered a late registration.

15.2 Late registrations must not have appeared on any other BCYFCA roster for that year. Late registrations must be approved and certified by their Player Agent.

15.3 In County Teams--Absolutely no registrations will be accepted by the BCYFCA after the third regular season scheduled game of the BCYFCA master schedule. The only exception is 14 players on a team and need to add more tackle football players; not to exceed more than 18 players.

15.4 Out of County Teams—Absolutely no registrations will be accepted by the BCYFCA after the 4th regular season scheduled game of the BCYFCA master schedule. The only exception is 14 players on a team and need to add more tackle football players; not to exceed 18 players.

Article XVI
Official Rosters

16.1 An official roster is compilations of all tackle football players, cheerleaders, and flag players that meet all registration, late registration, ID card, Team/Division Age and BCYFCA rules and by-law restrictions.

16.2 Official rosters must be certified at the annual roster verification meeting. Member organizations must have with them at the time of verification: a copy of the official with the player/cheerleader's name on it as it appears on the birth certificate, the jersey number and a copy of the original birth certificate.

16.3 The BCYFCA Secretary will maintain the official of every member organization sponsored team and squad. A copy of the official rosters will be distributed to the member organization presidents and to the North and South Area Sports Agents.

16.4 A copy of the official roster must be used at pre-game check-ins and ID verification of all players and/or cheerleaders. Any player or cheerleader not listed on the official roster is not allowed to participate in any game until said player or cheerleader is properly registered.

16.5 After the team/squad rosters have been officially verified, players may not move down to a lower division. A player may, at any time, move up to a higher division, but once moved up, he/she cannot be move back to a lower division.

16.6 The BCYFCA President, Senior Vice-President or the applicable Area Sports Agent must verify changes made to the official rosters. Players are eligible to participate in the next scheduled game provided the newly verified is filed with the county secretary **by MIDNIGHT on Thursday prior to the next game.**

- 16.7 There will be no changes made to the official rosters after the registration deadline defined in Section 15.3
- 16.8 Football players can only be on one official roster at a time. **Football players must play ½ of the team's scheduled games to be eligible for post-season play.**
- 16.9 Cheerleaders can only be on one official roster at a time. Cheerleaders must attend and be verified in at least seven games. Cheerleaders cannot miss more than 2 regular season games (see Cheerleading Rules, Section E (1) for exceptions) to be eligible for the BCYFCA competition. This is based on what is stated in the Cheer Rules/By-laws.

Article XVII
Violations

- 17.1 Any attempt to circumvent the spirit of the BCYFCA rules and by-laws shall be considered a violation.
- 17.2 Failure to have a certified roster along with ID cards for football players and cheerleaders will result in forfeiture of the game.
- 17.3 Suspected rule and by-law violations are to be reported to the BCYFCA President. The BCYFCA President must report all rule and By-law violations to the BCYFCA BOD. When a rule violation by a member club is reported to the BOD, the BOD will investigate the violation. If sufficient evidence is found that a rule or by-law has been violated, the member club in violation will be notified by the BOD President to take whatever action the BCYFCA BOD deems appropriate with respect to the severity of the violation. The member organization will report whatever disciplinary action has been taken to the BCYFCA BOD, in writing, within ten days. The BOD will review the action taken by the member club to determine if the punishment was appropriate for the offense or if further action is warranted.
- 17.4 Any violation will result in immediate suspension for the coach and forfeiture for the game or games involved as determined by the BCYFCA BOD (See Section 17.6).
- 17.5 Any coach found playing ineligible or non- players will be permanently suspended and all games involved shall be forfeited (See Section 17.6).
- 17.6 Violations of any nature, unless specified elsewhere in these by-laws, may result in any of the above and/or the following:
1st offense: \$500.00 fine to organization; suspend coaches.
2nd offense: \$1,000.00 fine to organization; Coach – 1 year ban from BCYFCA (not the remainder of the season or year, but 1 full year); Organization to be put on 1 year probation and possible county vote to ban association from BCYFCA.
- 17.7 There will be no Practices or camps prior to July 1st. Any league that want to extend their season after the super bowl and before July 1st need to bring their request to the BOD for approval. Any league that violates this rule will be subject to action in 17.6.
- 17.7.1 Each member league will have the opportunity to host one football camp or clinic prior to July 1st each year. Those leagues must post the camp or clinic on the BCYFCA and leagues web site for 30 days prior to and be open to all leagues and players in the

BCYFCA.

- 17.8 There will be no Cheer practice or camps prior to July 1st or after April 31st of the next calendar year.
- 17.9 Any appeal to a violation must be made by the league President or league Vice-President.

Article XVIII
Super Bowl

- 18.1 A Super Bowl rotation list will be developed and maintained by the BCYFCA BOD.
- 18.2 Any member organization hosting the Super Bowl may be assigned a jamboree if the Executive Board deems it necessary.
- 18.3 The Super Bowl Site Rotation is as follows:

2014 South Beach
2015 Titusville
2016 Rockledge
2017 Port St. John
2018 Bayside
2019 Palm Bay
2020 Sebastian
2021 Merritt Island
2022 Melbourne
2023 West Melbourne
2024 Treasure Coast
2025 Suntree/Viera

Article XIX
Officials

- 19.1 Referees must be scheduled through the head official referee, who is responsible as to their qualification.
- 19.2 The host site member organization is responsible for paying the officials. If two teams are scheduled to play at a neutral site, the member organizations playing in the game will split the cost of the official's fees.
- 19.3 All referees will belong to the Mid-Coast Officials Association, the Treasure Coast Officials Association, the Mid-Atlantic Officials, Indian River Official Association, [American Sports Officials Inc.](#) The Board of Directors prior to August 1st of the current season must approve all other referees.
- 19.4 Officials are provided and paid for by the home team as follows (if less than required officials per Division show for a game - the game may be played if coaches agree but NO protest may be made):

Junior & Senior Divisions - Four (5) Officials
Jr Rookie, Rookie, Mighty-Mite & Pee-Wee, Bantams Divisions - Three (4) Officials

(Flag) Divisions - Two (2) Officials

- 19.5 If an opposing team does not show up for a scheduled game, that team is responsible for reimbursing the host site member organization for the referee fees.
- 19.6 One uniformed law enforcement officer must be present at every Bantam, Junior and Senior games and for every division during playoffs and the Superbowl. If violated, a fine of \$150.00 per game will be assessed.
- 19.7 County Board will reimburse participating league for law enforcement at the 1st round of the playoffs from 9 am to 3 pm. The league will be responsible from 3pm until the end of the games.
- 19.8 A representative from the referee crew will attend the 1st ten minutes of each meeting starting the 1st official meeting after the 1st official game has been played in the master schedule.
- 19.8.1 Leagues must notify the Senior Vice president in writing if they have any issues that will need to be discussed with the referees.

Article XX
Rules

- 20.1 The BCYFCA rules for tackle football will be as defined in the BCYFCA Tackle Football Rules and Regulations.
- 20.2 The BCYFCA rules for flag football will be as defined in the BCYFCA Flag Football Rules and Regulations.
- 20.3 The BCYFCA rules for cheerleading will be as defined in the BCYFCA Cheerleading Rules and Regulations.

Article XXI
Ejections

- 21.1 Any BCYFCA player, coach or fan ejected during any BCYFCA game by an official during the game, will result in immediate suspension for the next scheduled game.
- 21.2 Any BCYFCA player, coach or spectator removed by league official will have a right to appeal their ejection. No appeal will be given to any BCYFCA player, coach or spectator ejected by law enforcement during a game or a BCYFCA function.
- 21.2.1 The league appealing the ejection must deposit \$500.00 to the BCYFCA prior to the appeal. If the league's appeal is successful, the \$500.00 will be returned to the league.
- 21.3 BCYFCA players, coaches or fans wishing to appeal their dismissal from the BCYFCA as a result of their actions must notify the BCYFCA president, in writing, within 72 hours of the incident. The BCYFCA president will convene a special meeting of the BCYFCA BOD to hear the appeal. Rulings from the BCYFCA BOD on all appeals are final and may NOT be contested.
- 21.4 For these purposes, BCYFCA games and functions shall be defined from the time a player, coach, parent or participant arrives on a site upon which the BCYFCA game or function is to occur, and

shall continue until such player, coach, participant or parent leaves the site. Ejections may include activities of players, coaches, parents, or participants, which emanate or are caused by a game or function or are carried over to remote sites. The BCYFCA President and Executive board may under the provisions listed above, assume jurisdiction should such incidents involve fights, threats or physical harm, assaults or other egregious conduct or extreme acts of un-sportsmanship off premises as if they occurred on site.

- 21.5 Upon ejection of any BCYFCA player, coach or fan, the host site President will notify the Senior Vice President of Football/ Cheer of the BCYFCA with the name of the player, coach or fan, if available, as well as the division, and jersey number of the player involved in the ejection. The host site President of the next scheduled game will be made aware of the suspension by the President of the BCYFCA.

Article XXII

Coaches

- 22.1 All BCYFCA member organization coaches must attend BCYFCA sponsored clinics and training courses. Member organizations that are not represented by at least one coaching staff member in each division may be subject to a \$50 fine per division.
- 22.2 All BCYFCA member organization coaches will be on a volunteer (unpaid) basis. No one coaching a team, cheerleading squad, etc. will be compensated in any monetary way.
- 22.3 All BCYFCA member organization head coaches will be given a copy of the county by-laws.
- 22.4 Each member league shall have provisions for and shall conduct a background check on each coaching candidate prior to their approval as a coach. It is mandatory that all coaching candidates be subjected to a mandatory check for criminal convictions/activity via the State of Florida Department of Corrections, Public Access Website (<http://www.fdle.state.fl.us>), and the associated Sexual Offender Predators Search System for felony convictions and crimes against youth (http://www.fdle.state.fl.us/sexual_predators/index.asp). (These search services are provided for free by the State in their Public Accesses services.) Each member organization will have an eligibility process in their by-laws for candidates whose name appears in the above noted registries.
- 22.5 All coaches and team support members (football and cheer) shall have completed a BCYFCA application and will be kept on file through the Area Tackle, Cheer, and/or Flag Agents.
- 22.6 Any coaches or team support that violates any rules on the BCYFCA coach's application will be subject to removal from the BCYFCA.

Article XXIII

Banned Substances

- 23.1 The possession or use of alcohol and any illegal narcotic is strictly prohibited by anyone, including Board members, coaches, players, or spectators, while attending any BCYFCA sponsored event. Violators will be suspended from all BCYFCA events for one full year and will be reported to local authorities to be removed from the premises.

Article XXIV

Equipment and Safety

- 24.1 The BCYFCA requirements for equipment and safety are defined in the BCYFCA sports rules and regulations. All BCYFCA member organizations must comply with the equipment rules and regulations defined in the BCYFCA sports rules and regulations.
- 24.2 Any attempt made by a BCYFCA member organization to circumvent the equipment and safety rules and sports rules and regulations will result in termination from the BCYFCA.

Article XXV
Finances

- 25.1 The BCYFCA BOD does not govern, nor control the financial practices of its member organizations. All monies collected by BCYFCA member organizations through the sale of concessions and other member organization items (e.g. T-shirts, hats, banners, etc.) will remain the property of the BCYFCA member organization.
- 25.2 BCYFCA member organizations are not required to submit financial reports to the BCYFCA BOD.
- 25.3 All monies collected by the BCYFCA from membership dues and fees are to be maintained in an accredited financial institution within the state of Florida.
- 25.4 All monies collected by the BCYFCA from membership dues and fees are to be allocated to specific budgeted items as approved by the BCYFCA BOD.
- 25.5 All BCYFCA income and expenditures must be presented and approved by the BCYFCA BOD in the annual budget.
- 25.6 A full accounting of all BCYFCA income and expenditures must be presented to the BCYFCA BOD at regular board meetings, or when directed by the BCYFCA President.

Article XXVI
Concessions

- 26.1 Any and all funds raised by BCYFCA member organizations from the sale of concessions will remain the property of the host member organization.
- 26.2 BCYFCA players, coaches and fans attending BCYFCA events may NOT bring barbecue grills to the visiting field that would preclude using the host site concessions. Water and nutritional supplements (oranges, bananas, sports drinks, etc.) may be brought in for use on the sidelines, and must remain on the sidelines within the coaches' box.

Electronic Equipment

- 27.1 No electronic devices- No coach, Player, team support, chain crew, media or any other person may use an electronic device; Cell phone, headset or any other transmitting device when on the field or the sidelines when a game is in progress. Exceptions are the BCYFCA Board or league president or their Designee while conducting official league business. Anyone found to be in use of electronic devices will be asked to leave the field/sidelines and report it to the BCYFCA board and they will lose their privileges to be on the sideline for the next scheduled game.